

SOUTH LANE R/C MODELERS CLUB
AMA #1670

CLUB BY-LAWS, RULES AND POLICIES
ADOPTED JULY 11,2003

The original By-Laws, Rules and Policies were revised by the Rules Revision Committee appointed by President Guy Oliver in 1995. Members of that committee were Mike Reuter, Bob Steen, Wendy Wagner and Bob Yourdon.

The current changes were made by the 2003 Board, Jim Yourden, Guy Oliver, Bob Daniels, Tom Johnson, Don Lutes, Tom Crawley, and Ray Hansen.

Acknowledgement is given to the Benton County Radio Control Club and the Eugene R/C Aeronauts for material taken from their club constitutions in writing this manual.

Appreciation is extended to Gloria Mattison for the typing of the original manual, and to Don Lutes for the preparation of the current changes.

BY-LAWS OF THE SOUTH LANE R/C MODELERS CLUB
A State of Oregon Non-Profit Corporation # 90539-82

ARTICLE I.

NAME

The name of the organization shall be the South Lane R/C Modelers Club.

ARTICLE II.

PURPOSE AND POLICIES

1. The South Lane R/C Modelers Club provides a organization for persons interested in building and flying radio controlled model aircraft. Club members assist each other in the hobby, teach beginners, participate in fun oriented model activities and help in the promotion of the hobby.
2. The policies of this club shall be determined by these By-Laws, the Constitution of the Academy of Model Aeronautics, the current edition of the AMA Model Aircraft Safety Code and other rules passed by a majority of the club members.

ARTICLE III.

MEMBERSHIP

1. Membership is open to any person approved by a majority vote of the club membership. Current membership in the Academy of Model Aeronautics (AMA) is required of all active flying members who participate in club flying activities and/or use the official flying site.
2. All members, except Associate members, shall be eligible to hold office and vote.

3. Prospective club members shall complete the membership application form included as a part of " Club Rules and Policies". The membership shall vote on his/her membership at the next meeting the when the applicant is present, providing this person has current AMA membership and is ready to pay the club dues.

4. All members must abide by the club rules and policies. Violations will be grounds for suspension of flying privileges or expulsion from the club. Penalties will be determined by the Board of Directors

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ARTICLE IV.

DUES

1. Club dues shall be as recommended by the Board of Directors and approved by a majority vote of the club membership.
2. Members who are one month or more in arrears in their dues shall be considered suspended and shall lose all rights and privileges of club membership. Members who are late in payment of their dues must pay for the entire current year. New members joining the club after July 1st shall pay dues in proportion to the number of months remaining in the year.

ARTICLE V.

OFFICERS

1. The officers of this club shall be President, Vice-President, Secretary, Treasurer, and two Field Marshals.
2. Nominations of officers shall be made during the October and November club meetings with the verbal or written consent of the nominee. Additional nominations can be made from the floor during the December meeting prior to the elections. The election of officers shall take place during the December meeting. Each elected officer must receive a majority of votes from the members present.

3. An officer may be removed from office for dereliction of duty or violation of club rules by recommendation of a majority of the Board and a majority of the club membership at a scheduled club meeting.

4. Any officer who is unable or unwilling to fulfill the duties of that office shall be replaced at the next regular meeting by a majority vote of the members present.

5. Responsibilities of Officers

a. The President will:

1. Preside at all meetings.
2. Represent the club at meetings with other model clubs, local government and civic groups.
3. Appoint committees or persons to special responsibilities.
4. Have knowledge of the club annual budget, and treasury balance.
5. See that officers and committees perform their respective duties.
6. See that the By-Laws and other rules of the club are followed.

b. The Vice-President will:

1. Assist the President in the performance of his duties.
2. Preside at the club meeting in the absence of the President.
3. Be co-chairman of all committees.

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c. The Secretary will:

1. Maintain a current membership roster.
2. Keep a record (minutes) of club meetings, especially on policy decisions and significant reports of conversations that should be given to the members. Furnish a copy of this information monthly to the newsletter editor.
3. Be prepared to read the minutes of the previous meeting at each monthly meeting.
4. Submit the necessary forms to AMA for the annual club charter with proper fees.
5. File the annual non-profit status report with the State Corporation as directed by the President and keep a file of all correspondence and documents.
6. Conduct correspondence as directed by the President and keep a file of all correspondence and documents

d. The Treasurer will:

1. Prepare and maintain the Club Annual Budget.
2. Be custodian of all club funds, receiving and disbursing such funds in accordance with the club By-Laws.
3. Keep an accurate record of all funds and be prepared to report on the club finances monthly at the request of the President.

e. The Safety Committee will:

1. Be composed of the Field Marshalls and the Vice-President, and perform the duties described in Club Rules and Policies

ARTICLE VI

BOARD OF DIRECTORS

1. The Board of Directors shall consist of the club officers (see ARTICLE V) plus two members at large selected by a vote of the club membership.
2. The Board will review club business, aid in planning club projects, act in emergency situations when it is impractical to assemble the membership.
3. The Board will meet at the call of the President, but must meet at least once each quarter.

ARTICLE VII

MEETINGS AND QUORUM

1. The club will hold regular meetings once a month at the date, time and place agreed upon by a majority of the club members. Special meetings may be called at any time by the President. Meetings can be cancelled by a majority of the Board or a majority of the membership present.

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2. One-fourth of the club membership as listed in the current Club Membership Directory will constitute a quorum for the transaction of club business.
3. A vote of a majority of the members present is necessary to change the Club Rules and Policies and to carry motions relating to club business.

4. A vote of a majority of the members present is required for the approval of club expenditures over \$150.00. Three-fourths of the Board of Directors may approve a total expenditure up to \$150.00 in any one month, for purchases which benefit the entire club. This amount must be reported to the club membership at the next meeting. Exceptions to this approval are the normal monthly charges stated in the approved Annual Budget.

ARTICLE VIII

AMENDMENT TO THE BY-LAWS

1. A "yes" vote of 51% of the total club membership as listed in the current Club Membership Directory is necessary to amend these By-Laws. The notice of motion to amend the By-Laws must be read at two previous meetings before the vote and must be published in two monthly club newsletters. Proxy votes, in writing, will be allowed and will count as "members present."

ARTICLE IX

AUTHORITY ON PROCEDURE

1. Roberts Rules of Order shall apply to the voting procedures on club business only.

ARTICLE X: RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION, AND REINSTATEMENT OF MEMBERSHIP

1. Any member in good standing may resign his/her membership by giving written notice to the Club.

2. If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

3. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Board of Directors become the responsibility of the Board of Directors, as stated in these Bylaws. Any individual may be expelled from membership from the Club by a two-thirds (2/3) majority vote of the Board of Directors if, in the Board of Directors' determination, such individual willfully commits any act or omission which is a violation of any of the

terms of these Articles of Incorporation and Bylaws, or the Rules of the AMA, or which is detrimental the Club, the AMA, or to model aviation.

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4. Any member who is expelled from membership may be reinstated to membership only by two-thirds (2/3) majority vote of the Board of Directors.

5. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

ARTICLE XI: DISSOLUTION

1. The Corporation may be dissolved with the approval of a two-thirds (2/3)-majority vote of the total membership.

2. Upon the dissolution of the Corporation, the Board shall, after paying or making provision for the payment of all of the liabilities of the Corporation dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, to the Academy of Model Aeronautics, Inc., or to such other organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Corporation, as the Board shall determine. Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Corporation is then located, exclusively for such purposes and to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XII: GRIEVANCE PROCEDURE (FLIGHT AND GROUND SAFETY RULES)

1. Purpose

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

2. Safety Committee

The Safety Committee shall use its judgment in carrying out action on the following:

(a) A grievance form will be filled out and turned into the Safety Committee Chairman. At least one witness is required.

(b) FIRST VIOLATION

- a. Viewpoints of both complainants and accused will be considered.
- b. Complainant's name will be disclosed.
- c. A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.

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(c) SECOND VIOLATION

- a. Complainant's name will be disclosed.
- b. The accused has the right to a written rebuttal, to be reviewed by the Committee.
- c. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

(d) THIRD VIOLATION

- a. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.
- b. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors).
- c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
- d. Voting will be by secret ballot at a regular monthly meeting.
- e. The expelled member may reapply for membership after the expiration of the expulsion time period.

(e) The three actions will not be enforced unless they are accumulated within a two-year period of time.

(f) Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical

harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

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RULES AND POLICIES SOUTH LANE R/C MODELLERS

A. CLUB DUES

1. All adult members are required to pay \$ 25.00 annual membership dues. Dues for members 18 years and under are \$10.00. Proof of AMA membership is required when applying for or renewing club membership. The deadline for club dues is payment s the first club meeting in January. Failure to pay by this date will result in their name being dropped from the Club Directory and forfeiture of flying privileges at the club field. An initiation fee of \$10.00 is assessed to all New members. Dues for Associate (non-flying) members is \$5.00.

B. CLUB ORGANIZATION

1. Members will be classified as follows according to their flying experience and ability:

a. INSTRUCTORS - Approved and appointed by the Board of Directors.

They are responsible for the training, testing and appointment of members to the Pilot category. If an instructor takes a new student, such an instructor will be the only one used until the student is qualified as a Pilot.

b. PILOTS - A person who, as determined by his/her instructor, to be capable of flying safely on their own. A Pilot is given the combination to the field lock.

c. NOVICE - A student pilot who flies under the supervision of an Instructor (preferably with a "Buddy-Box") and who will not be issued the combination to the field lock until appointed to the Pilot category.

d. ASSOCIATE - A person interested in model aircraft but does not wish to fly. They receive the newsletter and are invited to be regular spectators at the field and may attend club meetings. They are not required to join AMA.

2. STANDING COMMITTEES

The following committees will be appointed by the President each year. The Chairperson of each committee will report the findings of their committee to the President by a designated date.

a. NOMINATION COMMITTEE will seek qualified members to run for club officer positions. It will inform prospective officers concerning the duties of the position and obtain their consent to serve if elected. The selections should be made prior to the October meeting.

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b. SAFETY COMMITTEE will recommend safety rules and policies relative to flying, aircraft construction and the flying field, will supervise flying activities relative to good safety practices, report violations of safety to the President, and see that the AMA Safety Code is followed.

c. FIELD COMMITTEE will make recommendations to the President regarding flying field developments that are approved by the membership. They will make requests to the President regarding the budget, materials and work force needed for any project.

d. SPECIAL EVENTS COMMITTEE will make recommendations regarding fun flies, flying competition, club social events and fund raising events relating to the promotion of model aviation. They will plan and supervise these events that are approved by the membership.

e. MONTHLY MEETING PROGRAM COMMITTEE will plan a program for each month which will follow the business meeting. They will poll the membership for interesting topics. They will make arrangements for guest speakers, demonstrations of building or flying techniques or entertaining video shows related to aviation. The topic should be printed in the club newsletter prior to the scheduled meeting.

C. CLUB MEETINGS

1. Club meetings are held on the second Friday of every month at 7:30 p.m. at the E.A.A. Clubhouse at the Creswell Airport. There shall be no smoking during inside club meetings.

2. The usual meeting agenda is:

- a. Opening of meeting by President.
- b. Reading of previous meetings minutes by Secretary and a financial report by the Treasurer.
- c. Introduction of guests.
- d. Old business - (reports, remarks).
- e. New business - (voting on new members, etc.)
- f. Show and Tell - Members who bring airplanes and other items have the opportunity to describe the construction technique (and flying ability) of their latest models. Questions are encouraged.
- g. Close of official business.
- h. Treasurer conducts door prize raffle.
- i. Additional program - Video shows related to aircraft or model planned presentation or informal discussions.

3. DOOR PRIZE RAFFLE

a. The Treasurer will sell raffle tickets for one dollar each, or six tickets for five dollars. No pressure to buy and without limit on the number purchased. One free ticket is given to each member bringing an airplane for "Show and Tell."

b. The tickets are placed in a container and the winner is chosen at random. The winner receives one-half of the total amount and the club receives the other half. Currently, Eugene Toy and Hobby is matching the one-half amount with a gift certificate if the winner chooses it. (Example: Total amount = \$30 - club receives \$15. Winner receives \$15 cash or a gift certificate for \$30.)

D. FLYING FIELDS AND FLYING RULES

1. Flying field Locations

- a. Cinderella Park - One mile East of I-5 on Cloverdale Road, Creswell
- b. Hemenway Field - Mosby Creek and Garroure Roads - approximately 5 miles East of Cottage Grove.

2. Flying Field Rules

- a. Keep the field gate locked when not in use. The last person to leave the field is responsible for storing the frequency board and locking the field gate. Do not give another person (even a member) the lock combination. This is the sole responsibility of the President or a delegated person.
- b. Flying hours are 8:00 a.m. to dusk daily.
- c. For their own safety, spectators, small children and/or pets are not permitted in the pits or flying field .
- d. All trash must be placed in an appropriate receptacle. Policing of the field and trash control are the responsibility of each member.
- e. Stay off the runway with motor vehicles.

3. FLYING SAFETY RULES AND POLICIES

- a. All aircraft must be flown in accordance with the current Official AMA National Model Aircraft Safety Code (Appendix 3)
- b. Mufflers are required for all engines of .10 cu. inches or over. In addition, the noise level must not be over 94 decibels at a nine foot distance. Four stroke engines and diesel engines under 94 decibels are not required to have mufflers.
- c. New or recently repaired radios and radios involved in crashes shall

be range checked before flying.

d. Flight pack and transmitter batteries shall be properly charged before flying. Suspect batteries should be monitored with an expanded scale voltmeter before each flight.

e. The frequency flag system is to be used. Flyers must have the frequency pin corresponding to their frequency, replacing it with their AMA card or name tag BEFORE turning on their transmitter. KNOW the fliers who are on your frequency at the field and share the frequency with them equally.

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f. The flying time limit on a frequency is 15 minutes when others are waiting. Transmitters without a frequency pin must be placed in the frequency impound or the owner's vehicle.

g. Check all controls before each flight.

h. New or repaired planes must have a pre-flight check by an Instructor or Field Marshal before the first flight, if such a person is available. If not available, a qualified Pilot may do the inspection.

i. Fly only in the designated area at each field. KNOW the restricted areas. Do not fly over the spectators, pit or parking areas.

j. Operation of radios or aircraft while under the influence of drugs or alcohol is prohibited. No drinking of alcohol is allowed until flying is completed for the day.

k. Visiting fliers must show their AMA card and are the responsibility of their club member host. New members must initially demonstrate their flying ability to an Instructor before flying.

l. Persons other than the pilot shall stand BEHIND the plane when the engine is being started.

m. Be sure the plane is properly restrained when starting the engine.

n. It is strongly recommended that members do not fly alone.

5. Field limits at Cinderella Park (Creswell)

It is VERY IMPORTANT that all fliers stay within the boundaries of this field. Over-flights or crashes beyond the field (particularly over the golf course) could cause the loss of our field. DO NOT FLY beyond the following boundaries.

- a. NORTH - The line of blackberry bushes. The golf course is beyond the trees north of these bushes.
- b. NORTHEAST CORNER - The north boundary angles south east at this corner.
Do not fly over or beyond the trees.
- c. EAST - No set limit. Fly close enough to see your plane.
- d. SOUTH - Cloverdale road.
- e. WEST - East of the runway, especially over the pilot pit area

6. Flying field limits at Hemenway Field (Mosby Creek)

- a. Care should be taken when flying over the fenced area East of the field when there are workers present in that area.
- b. Except for gliders, do not fly over or West of the pit area.

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APPENDIX 1

CLUB AND FLYING FIELD HISTORY

In 1982, Pat Lamb, Bill Baker and Pastor Wayne McDonnell of the Riverside Church of God cleared and mowed a runway in Cottage Grove and flew powered R/C planes at this site. In the summer of 1982 and the spring of 1983, Steve Moorehead and Jim Housley began flying there, launching Gentle Lady Gliders with a high start. In the summer of 1984, Ashton Roby and John Oja joined this informal group. In 1985, they decided to form the Cottage Grove R/C Club, a name that was later changed to the South Lane R/C Modelers. Tim Housley was the first President and Steve Moorehead was the first Treasurer. Tim also took meeting notes and edited the club newsletter. The club affiliated with the AMA and was given the club number 1670. A model airshow and fun fly was scheduled June 21-22, 1986, with fliers coming from Roseburg, Sutherlin, Junction City, Eugene and Cottage Grove. The club expanded to a peak membership of over 40 and includes powered airplanes from the .049 to quadra engine size, in addition to gliders and helicopters.

In 1990, the field was sold to the South Lane School District. The School District allowed the club to fly from this field until September, 1992. Following a search for another field the club accepted the offer of Claude Hensley for the use of his

pasture near London Road in Cottage Grove. This permission was revoked in about six months due to the pressure from nearby residences. In the spring of 1993, another field was located at Garroute Road and Mosby Creek Road leased by Edward Hemenway, due to the efforts of Jim Yourdon, Jimmy Yourdon, Bob Yourdon, John Oja and Herb Crump who led in the development of this field. During 1993, President Timm Wagner made a thorough search of South Lane County, and after several bitter disappointments, located Cinderella Park, a former land fill area about one mile East of Creswell. Following several surveys, a contract was signed allowing the club to develop this area as a model flying site.

APPENDIX 2

SOUTH LANE R/C MODELERS MEMBERSHIP APPLICATION

APPENDIX 3

CURRENT EDITION AMA MODEL AIRCRAFT SAFETY CODE

APPENDIX 4

SOUTH LANE R/C MODELERS MEMBERSHIP DIRECTORY